



DISABILITY
COMMUNITY
RESOURCE
CENTER

JOB DESCRIPTION

POSITION TITLE: Systems Change Youth Advocate
(Systems Change I)
CLASSIFICATION: Non-Exempt
REPORTS TO: Program Manager

SUMMARY

DCRC's Systems Change Youth Advocate is under the direction and supervision of the Advocacy Program Manager. The Systems Change Youth Advocate is responsible for recruiting, training and organizing a community of intersectional, cross-disability community members 16-28 years of age. The Systems Change Youth Advocate will develop planning and implement strategies addressing issues of generational significance, leadership development, and provide opportunities and resources to develop a positive disability identity at a local, state and national level.

ESSENTIAL FUNCTIONS:

- Conduct initial interviews with new DCRC members, including collecting all information requested by DCRC and completing all documentation requested by DCRC.
- Provide three (3) hours of outreach per quarter (3 months) for a total of 12 hours a year with one (1) hour dedicated to presenting a substantive presentation to a group of 5 or more people and the two (2) hours dedicated to representing DCRC at a resource fair or other similar community event.
- Facilitate and direct short and long range planning for campaigns effecting systems change for disability issues.
- Facilitate and provide training to individuals or groups on the concepts of basic community organizing, legislative contacts, and systems change advocacy on disability issues.
- Be a secondary contact point to keep Advocacy staff and members aware of local, state, and national issues affecting people with disabilities as part of the CFILC statewide network of disability advocates.

Disability Community Resource Center - www.dcrc.co

12901 Venice Boulevard, Los Angeles, California 90066

(310) 390-3611 **Voice** 📞 (310) 398-9204 **TTY** 📞 (888) 851-9245 **Toll-Free**

- Provide monthly reports in concert with Advocacy Program Manager to the Executive Director outlining the progress of activities and campaigns that have been undertaken.
- Represent DCRC at community meetings and other gatherings on issues of concern to people with disabilities.
- Attend and contribute to regular staff meetings of DCRC's Advocacy Department and the general staff.
- Perform other duties as assigned by the Program Manager.

COMPETENCIES:

Knowledge of:

Intersectional, cross-disability individuals and knowledge of the social justice issues they struggle with and the Independent Living philosophy.

EXPERIENCE/KNOWLEDGE REQUIRED:

- Desired Bachelor's degree from a four year university.
- Desired lived experience navigating the world with a physical or mental disability.
- At least 1-2 years' successful professional experience working to organize intersectional, cross-disability community members across the lifespan to address issues of social injustice.
- Experience in implementing successful social justice campaigns with a focus on disability rights within a team.
- Outstanding interpersonal skills and experience with diverse communities, professionalism, problem-solving skills, and the ability to work collaboratively and effectively in a small, dynamic team.
- Desired experience working remotely.
- Excellent oral and written communication in English.
- Excellent work ethic and skill meeting deadlines.
- Desired Multi-lingual or ASL competency.

ADA REASONABLE ACCOMMODATIONS:

Reasonable accommodations may be made to enable individuals to perform the essential functions of the position.

POSITION TYPE/HOURS OF WORK:

This is a full-time non-exempt position reporting to the Program Manager of Systems Change Advocacy. The Systems Change Youth Advocate is expected to work the typical work week of 40 hours a week with an unpaid hour reserved for lunch.

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AAP/EEO STATEMENT:

The Disability Community Resource Center is an equal opportunity/affirmative action employer. People with disabilities, females, minorities and older adults are encouraged to apply for employment.

DISCLAIMER:

This job description is not intended to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Other activities, duties and/or responsibilities may change or be assigned at any time with or without notice.

UNION REPRESENTATION

This position is a bargaining unit position. As such, the position is represented by the union, the Association of Disabled Service Employees (APDSEU). Membership to the APDSEU is optional; however, the APDSEU is certified to represent the positions within the bargaining unit at DCRC.

I HAVE READ AND UNDERSTAND THIS JOB DESCRIPTION.

Employee Signature

Date