



## DCRC BOARD APPLICATION AND POSITION DESCRIPTION

The DCRC Board of Directors governs the overall execution of the organization's mission. Principally, the Board provides oversight of the organizational finances and sets long term priorities for programs and services. Additionally, the Board oversees the Executive Director, who is responsible for day-to-day management of DCRC. Overall, the Directors contribute the educational, management, legal, and financial skills needed to ensure long term organizational stability and ensure year-to-year program and service excellence for DCRC.

The Board has a minimum of 12 voting members. Terms are for three years. Director responsibilities include attendance at general Board meetings, participation on at least one Board committee and participation in teleconference meetings and active electronic conversations as needed. Directors also hold a fiduciary responsibility for management of organizational capital and ensuring appropriate filings with federal, state, and local authorities consistent with DCRC's status as a 501(c)(3) nonprofit organization. DCRC's attendance policy allows for removal if three meetings are missed without reasonable cause.

### ***Declaration of Candidacy***

Board positions require a time and energy commitment that should not be underestimated. Candidates are urged to consider personal priorities for the next year as well as the ways to contribute to the development of the organization.

Resources available to prospective members:

- The organization's most recent independent audit is available at: <http://www.dcrc.co/wp-content/uploads/2017/06/Final-WCIL-Single-Audit-Financial-Statements-FYE-6-30-16.pdf>
- Current members, of the Board of Directors are listed at: <http://www.dcrc.co/board-of-directors/>
- Email the Executive Director ([tjhill@dcrc.co](mailto:tjhill@dcrc.co)) with questions or if you would like the contact information for the Executive Committee.

To apply:

- Email the one page Board Application (page 2 of this document) and your résumé / CV to:

TJ Hill, [tjhill@dcrc.co](mailto:tjhill@dcrc.co)

Please write "DCRC BOARD APPLICATION" in the subject line of your email.

- Copies of the one page application will be distributed to the Board and will aid in understanding how you would like to contribute to DCRC's work.

**Disability Community Resource Center - [www.dcrc.co](http://www.dcrc.co)**

12901 Venice Boulevard, Los Angeles, California 90066

(310) 390-3611 **Voice** ☎ (310) 398-9204 **TTY** ☎ (888) 851-9245 **Toll-Free**

## ***Application for DCRC Board Candidacy***

Name	
Employer	
Current Occupation	
Contact Details	
<i>Address</i>	
<i>Telephone</i>	
<i>Cell Phone</i>	
<i>E-mail</i>	

**We want to know how your potential contributions might fit with the organization's vision and mission. Please answer the following questions. Limit your response to this page/the space provided. Address and contact information will not be distributed. Please also send your résumé or CV to TJ Hill at [tjhill@dcrc.co](mailto:tjhill@dcrc.co).**

1. Please ***briefly*** describe your professional background and other relevant experience as related to DCRC's vision and/or mission statement.

2. Why do you seek a position on the DCRC Board?

3. Please briefly outline the specific skills you bring, or contributions you hope to make, to the DCRC Board.